



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیٹ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

August 12, 2021

Office Order No.:134-2021



Ms. Roksana Akter (2162), Junior Officer, Underwriting Dept., Cumilla Zone-04 (Laksham) is hereby assigned to prepare/issue Policy schedule (Bima Dalil) at the same premises in addition to her existing duties.

The additional responsibilities of Ms. Roksana Akter shall come into force with immediate effect and remain valid until further order.

Mahmudur Rahman Talukder
Senior Vice President (HR & ADMIN)

• Ms. Roksana Akter (2162), Junior Officer.

আর্থিক নিরাপত্তার সেতুবন্ধন



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

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Mahmudur Rahman Talukder
Senior Vice President (HR & ADMIN)

• Ms. Roksana Akter (2162), Junior Officer.

C.C. to:

1. The Chief Executive officer for kind information.
 2. The DMD & CS.
 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
 4. The AMD & Incharge, HR & ADMIN Dept.
 5. The EVP & Incharge (U/W).
 6. The SVP & Incharge, Policy Servicing & Claims Dept.
with a request to arrange necessary training to Ms. Roksana Akter.
 7. Master file
 8. Office Order file
 9. Personal file.
 10. Personal file.
1. The SEVP (PRT) & Incharge, Cumilla Corp. Zone.
 2. The JEVN (PRT) & Incharge, Cumilla Zone-04.

আর্থিক নিরাপত্তার সেতুবন্ধন